

## ***JOB DESCRIPTION***

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***Title:*** Land Stewardship Intern

***Supervisor:*** Land Manager

***Organization:*** Dartmouth Natural Resources Trust

***Time Period:*** negotiable, to start immediately

### ***Summary of Position:***

The Land Stewardship Intern will primarily be working to support DNRT's management of its 49 Reserves covering nearly 1,500 acres in Dartmouth, Massachusetts. A significant amount of the intern's time will be spent in the field doing land maintenance of the different DNRT reserves. Additionally, the intern will assist the Land Manager with other stewardship responsibilities in the office, such as updating Baseline Documentation Files and Management Plans. The intern will also assist with other aspects of DNRT events, administrative tasks and special projects as necessary.

### ***Desired Qualifications:***

- A High school diploma. Pursuit of a baccalaureate degree in natural resources, environmental science or other biological sciences very desirable.
- Excellent written and verbal skills.
- Ability to work outdoors, even in hot or wet conditions.
- Able to work alone and be self motivated.
- An attention to detail is essential.
- Ability to safely use motorized maintenance equipment, such as chainsaws, weed whackers, mowers, etc.
- An ability and willingness to work positively with the public to promote conservation goals.
- Computer literacy, including word processing (Word) and spreadsheet (Excel)
- Familiarity with maps. Familiarity with property descriptions, conveyances, and plans of land preferred but not required.
- Ability to apply information gathered from above mentioned sources in the field, using a compass and camera. Ability to use GPS preferred but not required.
- Must have a valid drivers license and own vehicle.

### ***Specific Duties:***

- Perform routine maintenance and implement Land Management objectives on DNRT's Reserves. Tasks will include trail maintenance, signage installation, mowing and reserve inspections.
- Help monitor DNRT's 50 Open Space Reserves by taking photographs and completing short monitoring reports.
- Update and create Baseline Document Reports on reserves and conservation restrictions.
- Update property boundaries, update boundary maps, and other Baseline Document information.
- Interact with the public as a DNRT representative.
- Assist with special projects and special events as necessary.

### ***Hours and Compensation:***

Average of 16-20 hours per week at \$9.50 per hour.

### ***Application:***

Please send a resumé and cover letter to DNRT.

Mail: PO Box P-17, Dartmouth, MA 02748 / Fax: 508-991-4044 / email: [dexter@dnrt.org](mailto:dexter@dnrt.org)

**Open until filled.**